

**State of California**  
**M e m o r a n d u m**

**Business, Transportation, and Housing Agency**

To: All Interested Parties

Date: September 10, 2003

From: Kelly Whitaker

**DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT**  
**DIVISION OF COMMUNITY AFFAIRS**

Subject: September 26, 2003 Local Assistance Loan and Grant Committee Meeting

The Department of Housing and Community Development has scheduled a meeting of the Local Assistance Loan and Grant Committee meeting for 10:00 a.m. in Room 183/185, at 1800 Third Street, Sacramento, CA 95814.

The purpose of the meeting:

Local Assistance Loan and Grant Committee members discuss and vote on the Program Action Items presented and recommended for funding by Department of Housing and Community Development staff.

- Call to Order
- Roll Call
- Minutes: Approval of the August 29, 2003 Loan and Grant Committee Minutes
- I. Abstentions
- II. Public Comment
- III. Consent Calendar: Predevelopment Loan Program, Joe Serna, Jr. Farmworker Housing Grant Program, and CalHome, Self-Help Housing Technical Assistance Staff Present Consent Items
- IV. Predevelopment Loan Program Staff Present Action Items
- V. Joe Serna, Jr. Farmworker Housing Grant Program Staff Present Action Items
- VI. CalHome, Self-Help Housing Technical Assistance Staff Present Action Items
- VII. Public Comment
- VIII. Committee Member Items
- IX. Scheduled/Unscheduled Presentations
- X. Announcements
- XI. Adjournment

Refer questions or requests for additional information to Kelly Whitaker, Committee Secretary, prior to the Committee meeting at (916) 327-2855, or in writing to Kelly Whitaker, California Department of Housing and Community Development, P.O. Box 952052, Sacramento, CA 94252-2052. The meeting agenda is available via the Housing and Community Development website at [www.hcd.ca.gov/news/events](http://www.hcd.ca.gov/news/events).

The Local Assistance Loan and Grant Committee complies with the Americans with Disabilities Act (ADA) by ensuring that the facilities are accessible to persons with disabilities, and providing this notice and information given to the members of the committee in appropriate alternative formats when requested. If you need further assistance, including disability-related modifications or accommodations, you may contact the Local Assistance Loan and Grant Committee no later than five calendar days before the meeting at (916) 322-1560.

TDD is Telecommunications Device for the Deaf and is reachable only from phones equipped with a TDD Device. California Relay (Telephone) Service for the Deaf or Hearing-impaired: From TDD phones: 1-800-735-2929, or from voice phone: 1-800-735-2922.

**State of California  
Department of Housing and Community Development  
Local Assistance Loan and Grant Committee**

**AGENDA**

**[www.hcd.ca.gov/news/events](http://www.hcd.ca.gov/news/events)**

**Friday, September 26, 2003**

**10:00 A.M.**

**Conference Room 183/185**

**1800 Third Street**

**Sacramento, California 95814**

**ROLL CALL:**

Stephen Burke, Chairperson

Michael Carnes

Susan Drack

Mary Salinas Durón

Russ Harris

Dick Huizenga

Phyllis Klein

Dan Lopez

Dick Schermerhorn

Margaret Schrand

George Skou

Linn Warren

**MINUTES:**

Minutes of the August 29, 2003 Meeting

**I. ABSTENTIONS**

**II. PUBLIC COMMENT**

**III. CONSENT CALENDAR**

A. Predevelopment Loan Program  
Financial Report

B. Joe Serna, Jr. Farmworker Housing Grant Program

Cabrillo Economic Development Corporation  
Request to Change Lien Position  
Villa Victoria, Oxnard, Ventura County

C. CalHome Program, Self-Help Housing Technical Assistance Allocation  
Financial Report

#### **IV. Predevelopment Loan Program (PDLP)**

##### **Action Items**

##### **A. New Loans**

1. Community Housing Improvement Program, Inc. (CHIP)  
Request for a Predevelopment PDLP Loan  
Northern View Estates Subdivision, Unit 3  
Red bluff, Tehama County (\$ 520,000)
2. Satellite Housing, Inc.  
Request for a Predevelopment PDLP Loan  
University Avenue Senior Housing  
Berkeley, Alameda County (\$ 800,000)

##### **B. Amendments**

NONE

#### **V. Joe Serna, Jr. Farmworker Housing Grant Program (JSJFWHG)**

##### **Action Items**

##### **A. New Proposition 46 Loans/Grants**

1. Burbank Housing Development Corporation  
Request for a Program Loan  
Larkfield Oaks  
Santa Rosa, Sonoma County (\$1,370,000)
2. Del Norte Housing Development Corporation  
Request for a Program Grant  
Jardin De Las Flores  
Smith River, Del Norte County (\$3,000,000)
3. County of San Benito  
Request for a Program Grant (Rehabilitation)  
Southside Road Farm Labor Camp  
Hollister, San Benito County (\$1,000,000)
4. South County Housing Corporation  
Request for a Program Grant  
Jardines de Boronda  
Salinas, Monterey County (\$ 380,088)

##### **B. Amendments**

NONE

**VI. CalHome Program, Self-Help Housing Technical Assistance Allocation**  
Action Items

**A. New Proposition 46 Grants**

1. Self-Help Enterprises  
Request for a Program Grant  
Tulare Infill Project, Phase I  
Tulare, Tulare County (\$ 90,000)
2. Self-Help Enterprises  
Request for a Program Grant  
Tulare Infill Project, Phase II  
Tulare, Tulare County (\$ 75,000)
3. Habitat for Humanity - Los Angeles  
Request for a Program Grant  
Vermont Villas, Phase I  
Los Angeles, Los Angeles County (\$ 90,000)
4. Habitat for Humanity - Los Angeles  
Request for a Program Grant  
Vermont Villas, Phase II  
Los Angeles, Los Angeles County (\$ 100,000)

**B. Amendments**

NONE

**VII. PUBLIC COMMENT**

**VIII. COMMITTEE MEMBER ITEMS**

**IX. SCHEDULED/UNSCHEDULED PRESENTATIONS**

**X. ANNOUNCEMENTS**

**XI. ADJOURNMENT**

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